



WORCESTERSHIRE COUNTY INDOOR BOWLING ASSOCIATION

Personal Data Policy

W.C.I.B.A. collects the following personal data from its members:

Name, address, telephone numbers, email address, date of birth and relevant medical concerns, and next of kin where appropriate.

This information is held on hard copy and stored securely in a locked filing cabinet at the residence of the County Secretary. Electronic information is stored locally on the County Secretary's personal computer which is password protected. Both the hard copy and electronic data is accessed only by W.C.I.B.A.'s committee and other relevant helpers. The committee members and relevant helpers will only use the information to facilitate communication both with members – and between them, e.g. telephone numbers may be given to other members so that they are able to contact one another.

Additionally, photographs and/or personal details may be published on the club notice boards at BIBC and Malvern Indoor, on fixture cards, or on the county website e.g. competition winners or to help members contact other members or county officials.

W.C.I.B.A. will not share or sell members' contact information with third parties for any purpose such as marketing without their permission.

In order that we may continue to share names and telephone contact numbers and communicate with members, the Association requires each member to agree to the W.C.I.B.A. Personal Data Policy as set out above by signing and returning a copy of this form.

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Worcestershire County Indoor Bowling Association

Personal Data Policy

I agree to the collection, processing and use of my personal data as set out above.

Name.....

Signature..... Date.....